

9/25/2013

TEAMS – TOE Data Collection

Note to Black Mountain Accounting Software Users:

Black Mountain asked us to pass along this information as a clarification. Black Mountain software has been requiring users to enter all TOE fields for all positions when creating the TOE upload file. The intention was to help users avoid having to edit records in the TEAMS collection to add missing information. While this feature was beneficial in avoiding omission of information required by TEAMS, users expressed concerns that it caused additional work in the TOE file preparation phase. Black Mountain announced they are removing the feature in a software update they plan to issue early this week. Please be aware that the TOE file preparation process in Black Mountain no longer prompts the user to enter all data fields for all positions, so users will need to supply any missing data that TEAMS requires by editing individual records in the Employment screen after uploading.

Contact us if you need more information:

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MT Office of Public Instruction